

# VIVAD SE VISHWAS - 1

# **USER MANUAL**

VSV helpline number 011-69095777.

Do Not Call on normal GeM helpline.



# **Table of Contents**

1.	Overview	3
2.	Eligibility	3
3.	Seller Registration and Profile Update	3
4.	Seller Profile – Mandatory Checks	3
5.	Raising a Claim (GeM) – Seller	10
6.	Type of Claims	16
7.	Dashboard – Seller	16
8.	Claim Status	17
9.	Buyer Registration	18
10.	Dashboard – Buyer	20
11.	Buyer Actions	23
12.	Vivad se Vishwas – Helpdesk support	26



# 1. Overview

An Online Portal for MSME sellers who are eligible as per the Vivad Se Vishwas -1 (VSV-1) Scheme notified by Ministry of Finance to claim benefits by raising their applicable claims against the respective procuring authority.

# 2. Eligibility

Please read the VSV-1 scheme in detail to understand the eligibility criteria. If eligible, sellers may proceed to raise their respective claims. If MSME seller is registered on GeM with his mandatory profile for VSV-1 completed, they will be able login to GeM platform to raise his respective claims through VSV - 1

If seller is not registered on GeM, they will need to register on GeM and complete the mandatory seller profile for VSV-1

The mandatory checks are provided in 'Seller Profile - Mandatory Checks' section

# 3. Seller Registration and Profile Update

In case the sellers are not yet registered on GeM, they will first need to complete the same.

Please visit the below link for the step by step presentation for registration on GeM

https://assets-bg.gem.gov.in/resources/upload/shared\_doc/training\_content/S2-Seller-and-Service-Provider-Registration-PAN-2023-1679391041.pdf

Once registered, the seller will need to complete the mandatory profile as mentioned in the next section.

# 4. Seller Profile – Mandatory Checks

For MSME sellers to be eligible for raising claim requests, they will need to complete the below mandatory details in their profile.

- Validation of Permanent Account Number(PAN) of Enterprise
- Date of Incorporation/Registration of business
- CIN (Company Information Number) in case registering as a Private/Public Limited Company
- Registered as MSME from Udyam portal



#### Please refer the below step by step process to update the mandatory profile.

#### Login through seller user id on gem.gov.in



#### All pop ups which are not required for VSV-1 may be closed

English -		<b>I</b> 180	0-419-3436 🛛 he	lpdesk-gem[at]gov[dot]in Need Help ?
GeM Zashboard	Information		×	3 -
() Shivshar	Kindly validate your GSTIN - non-valida and / or contracts.You can val	ted GSTIN won't be displayed idate your GSTIN from your pl	on GeM portal rofile.	
Hello Shivshankarabnannai	**This is NOT required for	or Vivad se Vishwas - 1 scheme	2.	Need Help? Seller Dashboard
			ОК	Y Consent Railing for Available
Notifications Summary Orden		CANCEL	ОК	*Data updated till yesterd: N Stats Forums -
Notifications				÷



h 🔻	🖪 1800-419-3436 🛛 🖂 helpdesk-gem[at]gov[dot]in 👘 Need Help ? 😁
Gee Zashboard	X Confirmation Your TAN no. is not updated. Do you want to update now?
Hello Shivshankarabnannai	**This is NOT required for Vivad se Vishwas - 1 scheme.
Netifications Summary Orders	CANCEL OK Data updated till yesterday.
	i Gin 8004) 195450 - Tei nelpueskojem atigov(dotijin - N

GeM	×	e 🕶
It's requested to update the order & payment status of the long pending open orders on GeM immediately. Kindly click ok button to update.		
Shivshankarabnanna Non compliant seller's will be penalised by GeM. **This is NOT required for Vivad se Vishwas - 1 scheme.		Need Help? Seller Dashbo Y Consent Rating no
CANCEL OK		*Data updated tik M Stats Forums
lotifications		
Message 15 February 2018		

	Update Profile Please verify your BANK ACCOUNTS, addition, kindly ensure that your s	OFFICE LOCATIONS, E-INVOICING tab(s).In seller profile is complete and up to date.	ue -
	To be direclty redirected to <b>Vi</b>	ivad se Vishwas - 1 please <u>click here</u> OK	Need Help? Selier Dashboard AY Consent
	s and Payments Bid/RA Category Ins	Product and Services Incidents	*Data updated till yes GeM Stats Forums
atest STC Updates		Latest Announcement	

Click Ok to go to 'Account Profile' page



d se Vishwas-1	L			X
	English 👻		Need Help? 👻 📔 🕧 Shivshankarabnannananananananananananan Sharma 💌	
	Government Government Marketplace		Dashboard Market 🕶 Orders Bids 👻 Catalogue 💌	
		ategories v	٩	
		Forward Auction is live now. To know m	ore, click here	
	Home > My Account Seller Profile		Need help with Seller Profile completion?	
	MM VSV Enterprise		50%	
	Kindly Verify Business PAN, Registered Addr	ess and CIN (for companies) to view GeM Seller ID		
	Please complete your profile to start trans	acting on GeM 🋦		
	A Please complete 'DoE order compliance'	<u>nere</u>		
Sk GeMmy	Business Profile	Organisation Profile Summary of vour Seller Business Profile with GeM		

# Complete Business PAN Validation as highlighted

Business Profile	Business PAN Validation Business PAN number entered here will be used for Tax return pu	urposes	
Mandatory* Business PAN Validation Business Details	अगायकर विमाग         मारत सरकार GOVT.OFINDJA           भगरत सरकार उपरायकर विमाग         GOVT.OFINDJA           भगरत सरकार उपरायकर विमाग         Panet Rest Car xyzcj1111E           भगरत सरकार худор (State)         Pan Number           Name (as in PAN)         Name (as in PAN)	STICADRY विभाग DOUBLING DRAMMAN Name (as in PAN)	मारत सरकार GOVT OF INDIA
Additional Details	Bereit, Jess & Honden Bereiten (1999) Bereiten	Signature	A STAR
Office Locations	Business / Organisation Type *	Business PAN*	
Bank Accounts	Proprietorship	AAAPA11660	
e-Invoicing			
Optional	Name ( As in PAN ) <sup>*</sup> ()	Date (as in Pan) <sup>*</sup> (i)	
MSME	ShivshankarChoudhury Malhotraanannanan	31/03/2023	
Tax Assessment	Business PAN details verified successfully		PROCEED
Startup			
Beneficial Ownership Compliance			
Logistics			
TAN Validation			

Update Organization Details and Date of Incorporation



	Please complete 'DoE order compliance'	here	
	Business Profile Organisation Profile Mandatory*	Business Details Please ensure correct Business Name on GeM Business / Organisation Name <sup>®</sup> ①	Date Of Incorporation * ①
	Business PAN Validation	Karan Enterprises	31/03/2023
	Business Details		
	Additional Details		JAVE PROCEED
	Office Locations		
	Bank Accounts		
	e-Invoicing		
	Optional		
	MSME		
	Tax Assessment		
	Startup		
Ask GeMmy	Beneficial Ownership Compliance		
	Logistics		

# Sellers need to be certified by MSME. For the same, in 'Additional Details', the second option 'Do you have Udyam Registration number certified by MSME' needs to be 'Yes'

	Karan Enterprises GeM Seller ld: MGXK230000604390				100%
	You have completed your profile. You can n	now <u>create catalogue</u> , fulfil orders and participate in Bids.			
	A Please complete 'DoE order compliance' h	ere			
	Business Profile	Additional Details Please select your preference			
	Mandatory*	Are you registered with DPIIT as Startup ?	⊖ Yes	No	
	Business PAN Validation Business Details	Do you have Udyam Registration number certified by MSME?	• Yes	O No	
	Additional Details	Do you want to participate in Bid ? ①	◯ Yes	No	
	Office Locations Bank Accounts	Do you want to Opt for SAHAY? Please click here to view the terms and conditions	⊖ Yes	No	
Sk GeMmy	e-Invoicing Optional				SAVE



# Once done, go to 'MSME' and update the registered Udyam Number. Only if this is validated, will the sellers be eligible for VSV-1 scheme

Mandatory*     Udyam Number     Mobile Number       Business PAN Validation     UDYAM-HR-06-0007777     7777777777       Business Details     Additional Details     7777777777       Office Locations     Office Locations     Image: Comparison of the second seco	
Business PAN Validation     UDYAM-HR-06-0007777     7777777777       Business Details     Additional Details     Office Locations	
Business Details       Additional Details       Office Locations	
Additional Details Office Locations	
Office Locations	
Bank Accounts	
e-Invoicing	
Optional	
MSME	
Tax Assessment	

Once validated, click on 'Dashboard' and then 'Vivad se Vishwas - 1' link at the top to land on the VSV-1 dashboard. Once done, eligible sellers can raise their claims or view existing claims.

NOTE: For VSV-1, the seller can proceed with these profile updates. If they wish to use GeM other than VSV-1, they may update the rest of the profile too

		<b>U</b> 1800	-419-3436 🖂 help	desk-gem[at]gov[dot]in Need
	Information		×	
ello Karan! Know your Ranks	Kindly validate your GSTIN - non-validate and / or contracts.You can valic <b>**This is NOT required for</b>	ed GSTIN won't be displayed date your GSTIN from your pr Vivad se Vishwas - 1 scheme	on GeM portal ofile.	
Notifications Summary Orders			ОК	
Notifications		CANCEL	ОК	
Latest STC Updates				
Message Sorry, there is no data to act upc				



Hello Karan! Know your Rank		Ne Ne	eed Help? Iler Dashboard	S	AHAY Cons	sent <sup>Rating</sup>	not Availat
Notifications Summary Orders and Paymen	ts Bid/RA Cate	gory Insights	Product and Services	Incidents	GeM Stats	<i>*Data updated</i> Forums	d till yesterd <del>-</del>
Notifications							ŧ
Latest STC Updates			_atest Announcement				
Message Sorry, there is no data to act upon. Latest Bids			15 February 2018 Sellers please note, if successfully on GeM I movement of your ca email to <b>oem.services</b> GeM" with GeM contr product (brand/mode	you have any o out are no long tegories to CM @gem.gov.in v act numbers fo I).	catalogs which er available for S Quadrant 2, p vith subject "Mi or fulfilled orde	you were selling r pairing post please send an issing Catalog of rs /details of the	a la
Ask GeMmy	List of	bids	10 September 2018 All sellers are hereby	notified that st	rict action wou	ld be taken	

For any 'Vivad se Vishwas' related query, please call on our helpline number 011-69095777

#### Home > My Dashboard My Dashboard My Claims +NEW CLAIM REQUEST Filter By Status Select ÷ Claim ID Claim Date Claim Status Claim Type Ministry/State Department Name Ogranization Name Office Zone CL-11561681107260433 LD Refund 10-04-Ministry of Petroleum and Natural Gas INDIAN OIL CORPORATION LIMITED Pending Any iocl 2023 CL-18201681108912091 LD Refund 10-04-Ministry of Petroleum and Natural Gas INDIAN OIL CORPORATION LIMITED iocl Pending Any 2023 CL-23391681319336773 Debarment Revocation 12-04-2023 Department of Ex-Servicemen Welfare Ex-Servicemen Contributory Health Scheme (ECHS) Ministry of Defence dc Pending

At any point of time, sellers can go to 'My Account' to update their profile

Government e Marketplace	I 🗢 Vivad se Vishwas - 1 Mar	ket Orders Bids 🔻	Push Button Procurement	Catalogue 👻	Karan
Hello Karan! Know your Rank	n • S	Need Help? eller Dashboard	SAHAY Cons	Ce Logout	
Notifications Summary Orders and Payments Notifications	Bid/RA Category Insights	Product and Services	Incidents GeM Stats	<i>*Data updated t</i> Forums	ill yesterday
Latest STC Updates Message Sorry, there is no data to act upon. Latest Bids		Latest Announcement 15 February 2018 Sellers please note, if y successfully on GeM bu movement of your cate email to oem.services@ GeM" with GeM contra product (brand/model)	ou have any catalogs which ut are no longer available for gories to CMS Quadrant 2, p <b>9gem.gov.in</b> with subject "Mi ct numbers for fulfilled orde	you were selling r pairing post please send an issing Catalog on rs /details of the	
me > My Account <b>ller Profile</b>			Need help with Seller Profile co	mpletion? 🕨	
Karan Enterprises GeM Seller ld: MGXK230000604390				100%	
ou have completed your profile. You can now <u>create catalogue</u> , f	ulfil orders and participate in Bids.				
Please complete 'DoE order compliance' <u>here</u>					
iness Profile Organisation Summary of your Se	n Profile Iler Business Profile with GeM				
Indatory* Business / Organisa Isiness PAN Validation Isiness Details Date Of Incorporation	tion Type tion Name on ①	Proprietorship Karan Enterprise: 31/03/2023	5		
dditional Details iffice Locations					

# 5. Raising a Claim (GeM) - Seller

Sellers will get an option to view the status of their exiting claims on their dashboards. They can also filter the claims based on the respective status.



Covertante Marketplace			Dashboard Vivad se Vish	iwas - 1 Market (	Orders Bids - Purchase Requisi	itions Cat	talogue - 🛛 🕅 Karan Malho	
For any 'Vivad se Vi	ishwas' related q	uery, pleas	se call on our helpline n	umber 011-69095	5777			
Home > My Dashbo My Dashboar	bard d							
My Claims	My Claims			Filter By Status	s Select \$	+NEW CI	NEW CLAIM REQUEST	
Claim ID *	Claim Type	Claim Date	Ministry/State	Department Name	Ogranization Name	Office Zone	Claim Status	
Claim ID CL- 16821680599438407	Claim Type	Claim Date 04-04- 2023	Ministry/State Ministry of Chemicals and Fertilizers	Department Name Department of Fertilizers	Ogranization Name FCI Aravali Gypsum and Minerals India Limited (FAGMIL)	Office Zone Delhi	Claim Status Settled	
Claim ID         Club           CL-         16821680599438407           CL-         21781680712168746	Claim Type     EMD Refund     Performance     Security Refund	Claim Date           04-04- 2023           05-04- 2023	Ministry/State Ministry of Chemicals and Fertilizers Ministry of Chemicals and Fertilizers	Department Name Department of Fertilizers Department of Fertilizers	Ogranization Name FCI Aravali Gypsum and Minerals India Limited (FAGMIL) FCI Aravali Gypsum and Minerals India Limited (FAGMIL)	Office Zone       Delhi       Delhi	Claim Status Settled Pending	
Claim ID         Club           CL-         16821680599438407           CL-         21781680712168746           CL-         31771680600262741	Claim Type EMD Refund Performance Security Refund Performance Security Refund	Claim Date           04-04- 2023           05-04- 2023           04-04- 2023	Ministry/State           Ministry of Chemicals and Fertilizers           Ministry of Chemicals and Fertilizers           Ministry of Chemicals and Fertilizers           Ministry of Chemicals and Fertilizers	Department Name           Department of Fertilizers           Department of Fertilizers           Department of Fertilizers	Ogranization Name           FCI Aravali Gypsum and Minerals India Limited (FAGMIL)           FCI Aravali Gypsum and Minerals India Limited (FAGMIL)           FCI Aravali Gypsum and Minerals India Limited (FAGMIL)	Office Zone       Delhi       Delhi       Delhi	Claim Status       Settled       Pending       Settled	

# To raise any new claim request, click on the button 'New Claim Request'

Ga Second Party of Second Part	e <b>M</b> werplace • solver		Dashboa	rd Vivad se Vishwas - 1	Market Order	s Bids <del>∝</del> Pu	rchase Requisitions	Catalogue –	🛛 🔘 Kara	in Malhotra 🗸	
For any 'Vivad se Vishv	For any 'Vivad se Vishwas' related query, please call on our helpline number 011-69095777										
Home > My Dashboard My Dashboard My Claims Filter By Status Select CLAIM REQUEST											
Claim ID	Claim Type	Claim Date	Ministry/State	Department Name	Ogranization N	ame		Offic	e Zone	Claim Status	
CL-16821680599438407	EMD Refund	04-04-2023	Ministry of Chemicals and Fertilizers	Department of Fertilizers	FCI Aravali Gyp	sum and Mineral	s India Limited (FAGN	MIL) Delhi		Settled	
CL-21781680712168746	Performance Security Refund	05-04-2023	Ministry of Chemicals and Fertilizers	Department of Fertilizers	FCI Aravali Gyp	sum and Mineral	s India Limited (FAGN	MIL) Delhi		Pending	
CL-31771680600262741	Performance Security Refund	04-04-2023	Ministry of Chemicals and Fertilizers	Department of Fertilizers	FCI Aravali Gyp	sum and Mineral	s India Limited (FAGN	MIL) Delhi		Settled	
CL-44621681277874072	Debarment Revocation	12-04-2023	Ministry of Chemicals and Fertilizers	Department of Fertilizers	FCI Aravali Gyp	sum and Mineral	s India Limited (FAGM	MIL) Delhi		Pending	
CL-56611680688531767	Performance Security Refund	05-04-2023	Ministry of Chemicals and Fertilizers	Department of Fertilizers	FCI Aravali Gyp	sum and Mineral	s India Limited (FAGM	MIL) Delhi		Partially Approved	
CL-67411681275382948	EMD Refund	12-04-2023	Ministry of Chemicals and Fertilizers	Department of Fertilizers	FCI Aravali Gyp	sum and Mineral	s India Limited (FAGN	MIL) Delhi		Pending	

Seller need to make a selection if the respective tender/contract/bid was raised on GeM or was outside of GeM along with the type of claim

#### Vivad se Vishwas-1



GeM Language L		Dashboard	Vivad se Vishwas - 1	Market	Orders	Bids →	Purchase Requisitions	Catalogue 🗕	💮 Karan Malhotra -
Home > Dashboard > New Claim Request New Claim Request									
Please select type of Contract/Bid*									
Select	٥								
Claim type*	Contract / Bid Numbe	er*							
	\$					VERIFY			
Contract / Bid Date*									
Organisation Dotails									
Organisation Details									
GeM		Dashboard	Vivad se Vishwas - 1	Market	Orders I	Bids <del>-</del>	Purchase Requisitions	Catalogue -	🛞 Karan Malhotra -
ware state									
Home > Dashboard > New Claim Request									
Please select type of Contract/Bid*									
GeM	٥								
Claim type*	Contract / Bid Number								
	•				V	<b>TERIFY</b>	1		
Select EMD Refund Performance Security Refund									

# For tender/contract/bids raised on GeM, the entire section of 'Organization Details' will be

# auto-populated

**Organisation Details** 

Contract Date*		
31-03-2021	鎆	
Organisation Details		
Organisation Type*		Ministry*
ministry	÷	Ministry of Chemicals and Fertilizers
Department*		Organisation"
Department of Fertilizers	\$	FCI Aravali Gypsum and Minerals India Limited (FAGMIL) $\diamond$
Office Zone*		Primary Buyer first name*
Delhi	\$	Shankar
Primary Buyer last name*		Designation <sup>*</sup>
Sharma		Primary User
Organisation Address*		
New India in states umpire building, Central Delhi, DELHI, Pin Code :110	0001	

For all tenders/contracts/bids raised **outside** of GeM, the seller will need to select the buyer hierarchy as shown below.

Non-GeM	\$	
Claim type*	Contract Number*	
Performance Security Refund	¢ ABCD/INC/CMC-HTIM/	/2023/383
Contract Date*		
07-12-2021	68	
Organisation Details		
Organisation Type*		Ministry'
Ministry		Ministry of Chemicals and Fertilizers
Department*		Organisation"
Department of Fertilizers		FCI Aravali Gypsum and Minerals India Limited (FAGMIL)
Office Zone"		Primary Buyer first name
Delhi		¢ Shankar
nmary Buyer last name*		Designation"

The sellers will then need to fill the rest of the claim form details and upload applicable documents as per the claim.

Once the form is complete, sellers need to click on 'Preview' button to view claim details and ensure no misinformation has been provided.

+8	New Claim Request Preview	Constantion					
	Ministry:	Ministry of Chemicals and Fertilizers					
maofi	Organization:	FCI Aravali Gypsum and Minerals India Limited (FAGMIL)					
DD	Department:	Department of Fertilizers					
)riginal I	Office Zone Name:	Delhi					
20-04-2	Buyer First Name:	Shankar					
mount	Buyer Last Name:	Sharma					
7000	Designation:	Primary User					
9 B d \	Organization Address:	New India in states umpire building, Central Delhi, DELHi, Pin Code :110001					
PRE	MSME Details						
	Udyam Registration Date:	17/11/2021					
	Udyam Registration Number :	UDYAM-KR-09-0000599					
INFO	Contact Number						
of Use	Email Id:						

Click 'I Agree' button for request submission.

#### Vivad se Vishwas-1



Contract								
+в	Contract Document:	Contract Document.pdf						
	Contract/Bid Date :	14/12/2021						
	Type of Instrument	DD						
Type of I	Others Type of Instrument							
DD	Performance Security Reference Number:	PMS12345						
Original	Performance Date:	20/04/2021						
20-04-2	Total Performance Security Amount:	10000						
Amount 7000	Performance Security Copy Upload:	Performance Security.pdf						
9. R. d. )	Amount Fortified by Buyer:	7000						
9 U U	Final Claim Amount:	6000						
PRE								
	Note: You shall be solely responsible for repercussion and actions for submission of misinformation, suppression of information, false declaration and uploading of incorrect/invalid/forged documents under Vivad Se Vishwas - 1 Scheme.							
WEB INFO		IAGREE						
Terms of Use								

# Enter captcha and Validate

+ BROWSE FILES or Drag & Drop files here						
	+ BROWSE FILES or Drag & Drop files here					
5.0 kB pdf Contract Document.pdf	3.0 kB pdf Performance Security.pdf 🕹					
UFLOAD	UPLO	DAD				
ype of Instrument*	Performance Security Reference Number					
DD	* PMS12345					
Driginal Delivery Period(Select Date)*	Total Performance Security Amount*					
20-04-2021	<b>1</b> 0000					
Amount Forfeited by Buyer*	Final Claim Amount*					
7000	6000					
9 B d W X V 9BdWXV	VALIDATE CAPTCHA					
PREVIEW						

Once done, click on Submit



#### Vivad se Vishwas-1

		т еполнаное осоонку оору оргово
+ BROWSE FILES or Drag & Drop files here	ct Document.pdf	+ BROWSE FILES or Drag & Drop files here
*****	UPLOAD	UPLOAD
Type of Instrument*		Performance Security Reference Number
DD	\$	PMS12345
Original Delivery Period(Select Date)*		Total Performance Security Amount*
20-04-2021	曲	10000
Amount Forfeited by Buyer*		Final Claim Amount*
7000		6000
9 B d W X V	9BdWXV	
PREVIEW		SUBMIT

# Please read the warning carefully and click 'Ok' to proceed. Or else, sellers can go back to edit the form

Contract Document	renormance Security Oppy Opload
+ BROWSE FILES or Drag & Drop files here	Warning X
Jure pu	Are you sure you want to submit the claim? You shall be solely responsible for repercussion and actions for submission of misinformation, suppression of information, false declaration and uploading of incorrect/invalid/forged documents under Vivad se Vishwas - 1 Scheme. Click Ok to Proceed           EDIT         OK
Type of Instrument*	
DD	¢ PMS12345
Original Delivery Period(Select Date)*	Total Performance Security Amount*
20-04-2021	<b>a</b> 10000
Amount Forfeited by Ruver*	Final Claim Amount*

# The submitted claim form will now be visible on Dashboard. Click on 'Claim Id' to view details at any point of time

	GeM Construction Marketplace			Dashboard Viv	ad se Vishwas - 1 Market Orders	Bids - Purchase Requisitions Catalogue - 🛛 💮 Ku	mar Agarwallillilli	
			FOR ANY	'VIVAD SE VISHWAS' RELATED QUE	RY, PLEASE CALL ON OUR HELPLI	NE NUMBER 011-69095777		
н	ome > My Dashboard	d						View VsV-1 OM
Ν	/ly Dashboard							
	My Claims				Filter By Status	Select	IM REQUEST	
	Claim ID	Claim Type	Claim Date	Ministry/State	Department Name	Ogranization Name	Office Zone	Claim Status
	CL-11561681107260433	LD Refund	10-04-2023	Ministry of Petroleum and Natural Gas	INDIAN OIL CORPORATION LIMITED	Any	iocl	Pending
	CL-18201681108912091	LD Refund	10-04-2023	Ministry of Petroleum and Natural Gas	INDIAN OIL CORPORATION LIMITED	Any	iocl	Pending
	CL-18681681535871834	Performance Security Refund	15-04-2023	Ministry of Chemicals and Fertilizers	Department of Fertilizers	FCI Aravali Gypsum and Minerals India Limited (FAGMIL)	Delhi	Pending
	CL-36741681467839938	Performance Security Refund	14-04-2023	Indian Atomic Industiral Forum (IAIF)	NA	N/A	VADODARA	Pending
	CL-46771680870637003	LD Refund	07-04-2023	Ministry of Petroleum and Natural Gas	INDIAN OIL CORPORATION LIMITED	Any	iocl	Pending
	Disalaria d. 5 of 5							

Displaying 1 - 5 of 5



NOTE: It is suggested to have the following list of documents handy

- MSME Udyam registration document
- Authorization letter from your organization
- Respective Contract document
- Respective Bid/tender document
- Claim specific documents (Debarment order, Performance Security document, LD evidence document, EMD evidence document, Risk Purchase evidence document)

#### Important

- Please note that for any Non GeM tenders/contracts/bids related to buyers from Ministry of Railways, the seller need to raise their respective claim types on iREPS portal.
- If any of the respective buyer organization details are not available in the dropdown list, seller need to connect with the buyer and ask them to register on GeM, post which the seller will be able to raise the claim. For any assistance please contact respective controlling Ministry of that Buyer organization.
- The seller shall be solely responsible for repercussion and actions for submission of misinformation, suppression of information, false declaration and uploading of incorrect/invalid/forged documents under Vivad se vishwas-1 Scheme

# 6. Type of Claims

- o EMD Refund
- o Performance Security Refund
- LD Refund
- o Risk Purchase Recovery Refund
- Debarment Revocation

### 7. Dashboard - Seller

Sellers can view all the claims and their status under "Filter by status"



English ÷	GeM Coverner Coverner Marketplace			Dashboard	l Vivad se Vishwas - 1	Marke	et Orders Bid	ls → P	Nee Purchase Requisitions Cat	d Help? - alogue - I Tikoo -
1	Home > My [	)ashboard								
	Mv Dash	board								
	,									
	My Claims	6			Filter By St	atus P	ending	¢	+NEW CLAIM REQUEST	
						S	elect pproved	1		
	Claim ID 📩	Claim Type	Claim Date	Ministry/State	Department Name	Ogra P	ulfilled ending	Zon	ne Claim Status	
	Sorry, there is	no data to act upor	l.			P	art Approved ejected			
	Displaying 0	- 0 of 0								
WEB INFO	D	ABOUT Ge	м	NEWS & EVENTS	RESOURCES		TRAINING		NEED HELP ?	
Terms of Us	se	Introduction t	o GeM	Newsroom	GeM Handbook		LMS		FAQs	

At any given point of time, the seller can refer to the OM issued by Ministry of Finance for understanding the VSV-1 scheme

GeM Mathematical Mathematica		Dashbo	uard Vivad se Vishwas - 1 I	Market Orders	Bids - Purchase Requisitions Catalog	jue - 🔘 🕅 Shank	ar Sharma -
	FOR ANY 'VIVAL	SE VISHWAS' RELATED QUERY, PLE	ASE CALL ON OUR HELPLI	NE NUMBER 01	1-69095777		
Home > My Dashboard						4	View VsV-1
My Dashboard							$\sim$
List of Claims			Filter By Status	Select			
							T
Claim ID	Claim Type	Claim Date	Seller Name		Seller Organization Name	MSME Registration Date	Claim Status
CL-16821680599438407	EMD Refund	04-04-2023	Karan Malhotra		Karan Enterprises	03-01-2022	Settled
CL-18681681535871834	Performance Security Refund	15-04-2023	Kumar Agarwaliiiiiiiiiiiiiiiiiiiiiiiiiiiiiiiiiii		GALAXY ONLINE POWER SYSTEMS PRIVATE LIMITED	17-11-2021	Pending
CL-21781680712168746	Performance Security Refund	05-04-2023	Karan Malhotra		Karan Enterprises	05-04-2023	Pending
CL-24591680605504596	Risk Purchase Recovery	04-04-2023	Sandeep Kohli		Kohli Industries	11-11-2021	Partially Approved
CL-44621681277874072	Debarment Revocation	12-04-2023	Karan Malhotra		Karan Enterprises	12-04-2023	Pending
CL-56611680688531767	Performance Security Refund	05-04-2023	Karan Malhotra		Karan Enterprises	03-01-2023	Partially Approved
CL-67411681275382948	EMD Refund	12-04-2023	Karan Malhotra		Karan Enterprises	12-04-2023	Pending

# 8. Claim Status

- Pending The claim is pending for action from the buyer's end
- Approved The claim has been approved by the buyer but the payment is still pending
- **Partially Approved** The claim has been approved for lesser than the final claimed amount
- Settled The payment has been made by the buyer



• **Rejected** – The claim has been rejected by the buyer and the rejection reason will be visible in the seller Vivad se Vishwas-1 dashboard

# 9. Buyer Registration

Buyers will need to login to GeM portal to access VSV-1. If the buyer is not registered, he needs to do the same. Please visit the below link for the step by step presentation for registration on GeM

https://assets-bg.gem.gov.in/resources/upload/shared\_doc/training\_content/B2-Primary-User-Registration-Buyer-1678771794.pdf

Once, registered the buyer can login to our GeM portal



Once logged in, buyer will land on the GeM dashboard. Please confirm the advisory in case it is visible



	Geen Tables Dashboard Market - Forward Auction - Vivad se Vishwas - 1 Bids - Users View Past Performance
	Notification for updation of Pending Payments
on is live n	Built Fayment opuate - Chick Tele (O opuate Eligibility - Shipments where invoice is generated by the seller and crac is done , but bill is not in initiated state.
NOTIFIC	Bulk Payment Update - Invoice issued - Click Here to Update Eligibility - Shipments where invoice is generated by the seller , but PRC may or may not be done.
	Bulk Payment Update - Invoice not issued - Click Here to Update Eligibility - Shipments where no invoice is generated online by the seller on GeM. Bulk Payment Update - Service Order - Click Here to Update
	Eligibility - Service Orders where shipments are yet to be invoiced. Bulk Payment Update - Service Shipment - Click Here to Update Eligibility - Service Shipment where invoice is generated by the seller Eligibility - Service Shipment where invoice is generated by the seller
	OM received from DoE for updation of Pending Payments - Click Here to View Kindly ensure timely payments as prescribed in GTC and OM in order to avoid imposition of the interest charges on late payment. Click Here to View DoE OM No.F.6/18/2019-PPD dated 03rd July 2020
	CONFIRM CONFIRM
Ask Galimy	
POSHAI	N Abhiyaan Categories

# Once done, Buyer can access VSV-1 by clicking on link provided as highlighted below.



This will land the buyer on his VSV-1 dashboard



		Dashboard	Vivad se Vishwas - 1 M	larket Orders	Bids - Purchase Requisitions Catalog	ue- 🕅 🕅 Shank	ar Sharma -			
	FOR ANY 'VIVAD SE VISHWAS' RELATED QUERY, PLEASE CALL ON OUR HELPLINE NUMBER 011-69095777									
Home > My Dashboard						×	/iew VsV-1 OM			
My Dashboard										
List of Claims			Filter By Status	Select			¢			
							T			
Claim ID	Claim Type	Claim Date	Seller Name		Seller Organization Name	MSME Registration Date	Claim Status			
CL-16821680599438407	EMD Refund	04-04-2023	Karan Malhotra		Karan Enterprises	03-01-2022	Settled			
CL-18681681535871834	Performance Security Refund	15-04-2023	Kumar Agarwaliiiiiiiiiiiiiiiiiiiiiiiiiiiiiiiiiii		GALAXY ONLINE POWER SYSTEMS PRIVATE LIMITED	17-11-2021	Pending			
CL-21781680712168746	Performance Security Refund	05-04-2023	Karan Malhotra		Karan Enterprises	05-04-2023	Pending			
CL-24591680605504596	Risk Purchase Recovery	04-04-2023	Sandeep Kohli		Kohli Industries	11-11-2021	Partially Approved			
CL-44621681277874072	Debarment Revocation	12-04-2023	Karan Malhotra Karan		Karan Enterprises	12-04-2023	Pending			
CL-56611680688531767	Performance Security Refund	05-04-2023	Karan Malhotra Karan Enterprises		Karan Enterprises	03-01-2023	Partially Approved			
CL-67411681275382948	EMD Refund	12-04-2023	Karan Malhotra		Karan Enterprises	12-04-2023	Pending			

# 10. Dashboard - Buyer

Buyer can view all claims under his bucket. Sorting on all dashboard column fields is available for the buyer

GeM Mathematical Mathematica		Dashboard	Vivad se Vishwas - 1 🛛 🕅	Market Orders	Bids - Purchase Requisitions Catalog	ue - 🛛 🕡 Shank	ar Sharma <del>-</del>
	FOR ANY 'VIVAD	SE VISHWAS' RELATED QUERY, PLEASE	CALL ON OUR HELPLI	NE NUMBER 01	1-69095777		
Home > My Dashboard						,	/iew VsV-1
My Dashboard							
List of Claims			Filter By Status	Select			4
							T
Claim ID	Claim Type	Claim Date	Seller Name		Seller Organization Name	MSME Registration Date	Claim Status
CL-16821680599438407	EMD Refund	04-04-2023	Karan Malhotra		Karan Enterprises	03-01-2022	Settled
CL-18681681535871834	Performance Security Refund	15-04-2023	Kumar Agarwallillillillillilli		GALAXY ONLINE POWER SYSTEMS PRIVATE LIMITED	17-11-2021	Pending
CL-21781680712168746	Performance Security Refund	05-04-2023	Karan Malhotra		Karan Enterprises	05-04-2023	Pending
CL-24591680605504596	Risk Purchase Recovery	04-04-2023	Sandeep Kohli		Kohli Industries	11-11-2021	Partially Approved
CL-44621681277874072	Debarment Revocation	12-04-2023	Karan Malhotra		Karan Enterprises	12-04-2023	Pending
CL-56611680688531767	Performance Security Refund	05-04-2023	Karan Malhotra		Karan Enterprises	03-01-2023	Partially Approved
CL-67411681275382948	EMD Refund	12-04-2023	Karan Malhotra		Karan Enterprises	12-04-2023	Pending

An option to filter the claims raised by status is also available



GeM Hannerback Holder - bergeweit - biddet		Dashboard	d Vivad se Vishwas - 1 Market Orders	Bids - Purchase Requisitions Catalog	ue- 🛛 🕡 Shank	ar Sharma <del>-</del>
	FOR ANY 'VIVAL	SE VISHWAS' RELATED QUERY, PLEAS	SE CALL ON OUR HELPLINE NUMBER 01	1-69095777		
Home > My Dashboard						/iew VsV-1 (
My Dashboard						
ist of Claims		(	Filter By Status Select			¢
						T
Claim ID	Claim Type	Claim Date	Seller Name	Seller Organization Name	MSME Registration Date	Claim Status
CL-16821680599438407	EMD Refund	04-04-2023	Karan Malhotra	Karan Enterprises	03-01-2022	Settled
CL-18681681535871834	Performance Security Refund	15-04-2023	Kumar Agarwallilililililililililililililililililil	GALAXY ONLINE POWER SYSTEMS PRIVATE LIMITED	17-11-2021	Pending
CL-21781680712168746	Performance Security Refund	05-04-2023	Karan Malhotra	Karan Enterprises	05-04-2023	Pending
CL-24591680605504596	Risk Purchase Recovery	04-04-2023	Sandeep Kohli	Kohli Industries	11-11-2021	Partially Approved
CL-44621681277874072	Debarment Revocation	12-04-2023	Karan Malhotra	Karan Enterprises	12-04-2023	Pending
CL-56611680688531767	Performance Security Refund	05-04-2023	Karan Malhotra	Karan Enterprises	03-01-2023	Partially Approved
CL-67411681275382948	EMD Refund	12-04-2023	Karan Malhotra	Karan Enterprises	12-04-2023	Pending

At any given point of time, the buyer can refer to the OM issued for understanding the VSV-1 scheme

Generation Contraction		Dashboard	Vivad se Vishwas - 1	Market Orders	Bids - Purchase Requisitions Catalo	gue- 🔘 🕥 Shank	ar Sharma -
	FOR ANY 'VIVAD	SE VISHWAS' RELATED QUERY, PLEAS	E CALL ON OUR HELPL	INE NUMBER 0	11-69095777		~
Home > My Dashboard						<	view VsV-1 OM
My Dashboard							
List of Claims			Filter By Status	Select			\$
							-
							T
Claim ID	Claim Type	Claim Date	Seller Name		Seller Organization Name	MSME Registration Date	Claim Status
CL-16821680599438407	EMD Refund	04-04-2023	Karan Malhotra		Karan Enterprises	03-01-2022	Settled
CL-18681681535871834	Performance Security Refund	15-04-2023	Kumar Agarwallililililili		GALAXY ONLINE POWER SYSTEMS PRIVATE LIMITED	17-11-2021	Pending
CL-21781680712168746	Performance Security Refund	05-04-2023	Karan Malhotra		Karan Enterprises	05-04-2023	Pending
CL-24591680605504596	Risk Purchase Recovery	04-04-2023	Sandeep Kohli		Kohli Industries	11-11-2021	Partially Approved
CL-44621681277874072	Debarment Revocation	12-04-2023	Karan Malhotra		Karan Enterprises	12-04-2023	Pending
CL-56611680688531767	Performance Security Refund	05-04-2023	Karan Malhotra		Karan Enterprises	03-01-2023	Partially Approved
CL-67411681275382948	EMD Refund	12-04-2023	Karan Malhotra		Karan Enterprises	12-04-2023	Pending

If the buyer wishes to search any of the claims for his dashboard, search filter can be used



Generation Construction		Dashboard	Vivad se Vishwas - 1 🛛 N	Market Orders	Bids - Purchase Requisitions Catal	logue∽	ar Sharma <del>-</del>		
FOR ANY 'VIVAD SE VISHWAS' RELATED QUERY, PLEASE CALL ON OUR HELPLINE NUMBER 011-69095777									
Home > My Dashboard						,	View VsV-1 OM		
My Dashboard									
List of Claims			Filter By Status	Select			¢		
							<u> </u>		
Claim ID	Claim Type	Claim Date	Seller Name		Seller Organization Name	MSME Registration Date	Claim Status		
CL-16821680599438407	EMD Refund	04-04-2023	Karan Malhotra		Karan Enterprises	03-01-2022	Settled		
CL-18681681535871834	Performance Security Refund	15-04-2023	Kumar Agarwallililililililili		GALAXY ONLINE POWER SYSTEM PRIVATE LIMITED	S 17-11-2021	Pending		
CL-21781680712168746	Performance Security Refund	05-04-2023	Karan Malhotra		Karan Enterprises	05-04-2023	Pending		
CL-24591680605504596	Risk Purchase Recovery	04-04-2023	Sandeep Kohli		Kohli Industries	11-11-2021	Partially Approved		
CL-44621681277874072	Debarment Revocation	12-04-2023	Karan Malhotra		Karan Enterprises	12-04-2023	Pending		
CL-56611680688531767	Performance Security Refund	05-04-2023	Karan Malhotra		Karan Enterprises	03-01-2023	Partially Approved		
CL-67411681275382948	EMD Refund	12-04-2023	Karan Malhotra		Karan Enterprises	12-04-2023	Pending		

#### Search can be done on any of the fields highlighted below

Home > My Dashboard						Ň	/iew VsV-1 OM
My Dashboard							
List of Claims			Filter By Status	Select			\$
							T
Claim ID	Claim Type	Claim Date	Seller Name		Seller Organization Name	Claim ID Claim Type	•
CL-16821680599438407	EMD Refund	04-04-2023	Karan Malhotra		Karan Enterprises	Seller Organ Name	ization
CL-18681681535871834	Performance Security Refund	15-04-2023	Kumar Agarwallillillillillillillillillillillillilli		GALAXY ONLINE POWER SYSTEMS PRIVATE LIMITED	17-11-2021	Pending
CL-21781680712168746	Performance Security Refund	05-04-2023	Karan Malhotra		Karan Enterprises	05-04-2023	Pending
CL-24591680605504596	Risk Purchase Recovery	04-04-2023	Sandeep Kohli		Kohli Industries	11-11-2021	Partially Approved

There is also a hyperlink provided on the 'Seller Organization Name'. This is to help buyer to see all claims raised by the MSME seller against that buyer's office irrespective of which buyer the claim is assigned to. On clicking the url, another window will open with the respective seller's claims.

IMPORTANT: This is to enable the buyer to check for any duplicate claims, incorrect claims amounts before taking any action. Please note that buyer is solely responsible for ensuring verification of claim data provided by the seller and for ensuring that no duplicate claims are processed or approved against same bid / contract. Before accepting / approving any claim buyer must check the eligibility of the claims and claim amount as per Scheme guidelines. There are no system driven checks regarding eligibility and claim amount.



Dasł	All Claims of same Se	eller under Same HoD						e Mark Blues - Second	elplace Power	
	Claim Id	Claim Type	Contract/Bid Number	Claim Status	Claim Date	Seller Name	Seller Organization Name	MSME Registration Date		
of Cla	CL-16821680599438407	EMD Refund	DPS/CPU/05/A2/4324	Settled	04-04-2023	Karan Malhotra	Karan Enterprises	03-01-2022		
	CL-21781680712168746	Performance Security Refund	GEMC-511687798905071	Pending	05-04-2023	Karan Malhotra	Karan Enterprises	05-04-2023		
	CL-31771680600262741	Performance Security Refund	2023_HWB_746981_1	Settled	04-04-2023	Karan Malhotra	Karan Enterprises	03-01-2022		0.0
ID	CL-44621681277874072	Debarment Revocation	GEM/2023/B/92898	Pending	12-04-2023	Karan Malhotra	Karan Enterprises	12-04-2023		Statu
21680	CL-56611680688531767	Performance Security Refund	GEMC-511687732967160	Partially Approved	05-04-2023	Karan Malhotra	Karan Enterprises	03-01-2023		Settle
81681	CL-67411681275382948	EMD Refund	GEM/2023/B/92898	Pending	12-04-2023	Karan Malhotra	Karan Enterprises	12-04-2023		Pend
	CL-69861680680234969	Performance Security Refund	GEMC-511687732967160	Pending	05-04-2023	Karan Malhotra	Karan Enterprises	03-01-2023		
81680	CL-77891680867987697	EMD Refund	GEM/2023/B/92899	Pending	07-04-2023	Karan Malhotra	Karan Enterprises	06-04-2023		Pend
591680	Displaying 1 - 8 of 8									Partia Appro
5216812	77874072	Debarment Revocation	12-04-2023		Karan Malhotra		Karan Enterprises	12-0	4-2023	Pend
116806	88531767	Performance Security Refund	05-04-2023		Karan Malhotra		Karan Enterprise	s 03-0	1-2023	Partia Appro
116812	75382948	EMD Refund	12-04-2023		Karan Malhotra		Karan Enterprise	12-0	4-2023	Pend
16806	80234969	Performance Security Refund	05-04-2023		Karan Malhotra		Karan Enterprise	03-0	1-2023	Pend
		LD Refund	05-04-2023		Sandeep Kohli		Kohli Industries	11-1	1-2021	Pend

# **11. Buyer Actions**

Buyer can take action on respective claim. The actions available are Approve (for Partial or Full), Reject, Transfer and Settle.

Important: Settlement Action is available only for Approved and Partially approved claims

To take any action, click on the 'Claim Id'

1 See M	Dashboard Vivid se Vishwas - 1 Market Orders Bids - Purchase Requisitions Catalogue - 🕕 Shankar Sharma -
Home > Claim Dashboard > Claim Details Claim Dustails Claim Number# CL-18681681535871834 Claim Status: Pending Claim Status: Pending	See Reconstructions
Ministry State:	Ministry of Chemicals and Fertilizers
Organization:	FCI Aravali Gypsum and Minerals India Limited (FAGMIL)
Department:	Department of Fertilizers
Office zone Name:	Delhi
Buyer First Name:	Shankar
Buyer Last Name:	Sharma
Designation:	Primary User
Organization Address:	New India in states umpire building, Central Delhi, DELHI, Pin Code :110001
MSME Details	
Seller First Name:	Kumar
Seller Last Name:	Agarwallininininininininini
Colles Consciention Marrow	CALANZ ONE INF. DOILIED OVETENE DDIVATE ENUTED

#### Vivad se Vishwas-1



Contact Number:	-				
Authorization Letter of Company:	MSME_Seller_Auth.pdf				
Contract & Claim Details					
Claim Type:	Performance Security Refund				
Contract Number:	CONC12345				
Contract Document:	Contract Document.pdf				
Contract Date:	14-12-2021				
Original Delivery Period:	20-04-2021				
Type of Instrument:	NULL				
Total Performance Security Amount:	10000				
Performance Security Number:	PMS12345				
Performance Security Document:	Performance Security.pdf				
Amount Forfeited by Buyer:	7000				
Final Claim Amount:	6000				

For rejecting a form, click on 'Reject'. Select Rejection reason from the dropdown. Buyer can add comments and upload any document if required. On submit, claim would be rejected

PARTIALLY APPROVE		Ø REJECT	TRANSFER
Reason for Claim Rejection*			\$
Comments			
Upload Documents (if any))	+ BROWSE FILES or Drag & Drop files here	e	4
			UPLOAD FILE
			SUBMIT

For transferring a claim to other buyer, click on 'Transfer'. Select Name, Email and designation of the buyer and click on submit.

Amount Forfeited by Buyer:	/000		
Final Claim Amount:	6000		
PARTIALLY APPROVE		<b>O</b> REJECT	TRANSFER
Buyer			
Select			\$
Designation			
Select			\$
E-mail			
Select			\$

For approving a claim for full amount or to approve a debarment revocation request, click on Approve. Read the message carefully and click on 'Yes' to approve the request



Original Delivery Period: Type of instrument: Total Performance Security Amount: Performance Security Number: Performance Security Document:	Please certify that the claim raised by the seller und has been approved fully post due examination an responsibility to ensure that claim is being apo as per DoE orders in this	r consideration under the scheme Vivad se Vishwas - 1 d verification of the evidences and facts. It is buyer's in compliance with and after verification of eligibility regard. Confirm to approve. NO YES	×
Amount Forfeited by Buyer:		1000	
Final Claim Amount:		6000	
PARTIALLY APPROVE	O APPROVE	<b>⊘</b> REJECT	TRANSFER

To approve a claim request for amount lesser than the claim amount, click on 'Partially Approve'. Enter the amount you want to approve and select the reason for partial approval. Add comments and upload supporting document, if any.

Performance Security Number:		PMS12345		
Performance Security Document:		Performance Security.pdf		
Amount Forfeited by Buyer:		7000		
Final Claim Amount:		6000		
PARTIALLY APPROVE				TRANSFER
Settlement Amount*				
Reason for Partial Claim Approval*				\$
Comments				
Upload Documents (if any))	+ BROWSE FILES or Drag & Drop files here			
				UPLOAD FILE
				SUBMIT

To go back to Dashboard at any point of time, click on Claim Dashboard as highlighted below

Da	ahboard Vivad se Vishwas - 1 Market Orders Bids - Purchase Requisitions Catalogue - 🛛 💮 Shankar Sharma -		
Home - Claim Dashboard > Claim Details			
Claim Details			
Claim Number# CL-18681681535871834	Here of the price of the or		
Claim Status: Pending			
Claim Date: 15-04-2023			
Ministry State:	Ministry of Chemicals and Fertilizers		
Organization:	FCI Aravali Gypsum and Minerals India Limited (FAGMIL)		
Department:	Department of Fertilizers		



For all partially and full approved requests, buyer need to enter settlement details after doing the refund or issuing an order of debarment revocation.

Contract Number:				×	
Contract Document:		+ Claim Sattlement I	Detaile	^	
Contract Date:		t Claim Settlement	Details		
Upload Documentary Evidence	ce:	Date of Action/Settlement	Transaction Number/OM Num	ber	
Original Delivery Period:		Comments		_	
Risk purchase Recovery amo	ount deducted				
Final Claim Amount:					
Reason for partial claim appr Partial Claim Approval Comm Partial Claim Approval Docur Partially Approved amount ENTER SETTLEMENT DET	roval ment TAILS	+ BROWSE FILES	or Drag & Drop files here		
WEB INFO	ABOUT GeM	NEWS & EVENTS	RESOURCES	TRAINING	NEED HELP ?
Terms of Use	Introduction to GeM	Newsroom	GeM Handbook	LMS	
Website Policies			OM's/Circulars	Training Calendar	Feedback
Document Help	Right to Information	Notifications	Terms and Conditions	Training Module	Raise a Ticket

Enter date of action (date of refund, date of issuing debarment order) along with the transaction number/OM Number for revocation. Upload any supporting document for the transaction.

Note that for debarment revocation, order copy is mandatory to be uploaded

Once done, click on Settle. The status would be updated and visible in the dashboard

# 12. Vivad se Vishwas - Helpdesk support

In case of any issue/query related to Vivad se Vishwas – 1, please call our VSV helpline number 011-69095777. Do Not Call on normal GeM helpline since Customer care Executives on normal GeM helpline are not trained about VSV portal.

-----End of Document------